

**DATE:** February 1st, 2022  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Cody Shadle, City of Reno Public Safety Dispatch Manager  
shadlec@reno.gov  
**THROUGH:** Joseph Robinson, Commander, Reno Police Department  
**SUBJECT:** REQUEST FOR TRAVEL AND TRAINING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny, or otherwise modify a request for funding for the costs associated with two (2) staff members to attend the 2022 Central Square Training Conference for a cost not to exceed \$7,060.00 for travel, registration, lodging, and per diem.

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### **SUMMARY**

**PUBLIC SAFETY TRAINING FOR REGIONAL PRIMARY PSAPS** (Public Safety Answering Point) **RENO PUBLIC SAFETY DISPATCH:**

A review, discussion and possible action to approve, deny, or otherwise modify a request for funding for the costs associated with two (2) staff members to attend the 2022 Central Square Training Conference for a cost not to exceed \$7,060.00 for travel, registration, lodging, and per diem.

### **NRS APPLICABLE:**

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholders are the area Primary Public Safety Answer Points (PSAP) – City of Reno Public Safety Dispatch, City of Sparks Emergency Communications and the Washoe County Sheriff's Office Communications.

### **PREVIOUS ACTION & BACKGROUND**

Yearly a request is made for funding for individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. Central Square is one of these pre-approved conferences. This conference will provide critical training on 9-1-1 technology, operations, policies, and education issues and current events.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

The 2022 Central Square Training Conference is being held in Orlando, Florida. Conference registration is \$999.00 per person, airfare is approximately \$645.00 per person round trip, per diem/meals, travel to and from the hotel, and incidental expenses are approximately \$315.00 per person, travel to and from the airport is approximately \$50.00 per person round trip and lodging is approximately \$1520.00 per person, for an approximate total of \$3,529.00 per person.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two (2) staff members to attend the 2022 Central Square Training Conference for a cost not to exceed \$7,060.00.

**POSSIBLE MOTION**

Move to approve the recommendation to reimburse the City of Reno Public Safety Dispatch for the costs associated with two (2) staff members attending the 2022 Central Square Training Conference for a cost not to exceed \$7,060.00.



U.S. General Services Administration

## FY 2022 Per Diem Rates for Orlando, Florida

Max lodging by month (excluding taxes.)

Primary Destination	County	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Orlando	Orange	\$129	\$129	\$129	\$153	\$153	\$153	\$129	\$129	\$129	\$129	\$129	\$129



U.S. General Services Administration

# FY 2022 Per Diem Rates for Orlando, Florida

Meals &amp; Incidentals (M&amp;IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Orlando	Orange	\$69	\$16	\$17	\$31	\$5	\$51.75

MAR 26 - 31  
✈ RNO → MCOTOTAL  
\$645.45

City of Reno

## Trip &amp; Price Details



Price

Payment

Confirmation

✈ Flight [Modify](#)

Sat 3/26

RNO → MCO  
10:20 AM 11:25 PM

10 hr 5 min

2 stops ✈✈

[Wanna Get Away®](#)

Price per Passenger \$556.

Taxes and fees per Passenger \$88.



Thu 3/31

MCO → RNO  
9:35 AM 2:10 PM

7 hr 35 min

1 stop

[Wanna Get Away®](#)

Total per Passenger \$645.

Passenger(s)

Flight total \$645.45

## Helpful Information:

- Please read the [fare rules](#) associated with this purchase.
- When booking with Rapid Rewards® points, your points balance may not immediately update in your account.



## Flight Extras

## Upgrade to Business Select®

Prices shown per passenger, per one-way.


- ✓ Guaranteed A1-A15 boarding
- ✓ Refundable fare\*
- ✓ Earn 4220 more Rapid Rewards® points


\*Please read the [fare rules](#) associated with this purchase.☐ Upgrade departing trip for \$25☐ Upgrade returning trip for \$55☐ Upgrade both for \$80[Apply upgrade](#)

## Add a Car

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No worries, your flight will remain in your cart while you search for a car.





 **Add a car**



Book now. Pay later!  
**From \$434.69\*/week in Orlando**


\*Taxes and fees excl. Terms apply.


 **Book now**

<b>PICK-UP LOCATION</b> <b>Orlando, FL -</b> <small>Orlando, FL - MCO</small>	<b>PICK-UP DATE</b> <b>3/27</b> <small>Sun, Mar 27, 2022</small>	<b>PICK-UP TIME</b> <b>1:00 AM</b> 
<b>RETURN LOCATION</b> <b>Orlando, FL -</b> <small>Orlando, FL - MCO</small>	<b>RETURN DATE</b> <b>3/31</b> <small>Thu, Mar 31, 2022</small>	<b>RETURN TIME</b> <b>8:00 AM</b> 
<b>RENTAL COMPANY (Optional)</b> <b>No preference</b> 		<b>VEHICLE SIZE (Optional)</b> <b>No preference</b> 

**Search**

**An experience you can count on.**

 No cancel<sup>1</sup> or change fees. Change your flight later without a fee. Fare difference may apply.

 Each aircraft is equipped with HEPA air filters providing fresh, outdoor air every 2-3 minutes.

<sup>1</sup> Failure to cancel a reservation at least 10 minutes prior to scheduled departure may result in forfeited travel funds.

BAG FEE *	<b>\$0.00</b>
SUBTOTAL	<b>\$556.50</b>
TAXES & FEES	<b>\$88.90</b>
<b>TRIP TOTAL</b>	<b>\$645.40</b>

[Show price breakdown](#)

\*1st and 2nd checked bags fly free<sup>2</sup>. [Weight and size limits apply.](#)

**Continue**

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

<sup>1</sup>Refundable, as long as you cancel your reservation at least ten (10) minutes prior to the scheduled departure of your flight. If you cancel, you're eligible to receive 100% of your ticket value as a refund to your original form of payment. Southwest reusable travel funds from a previous reservation that are applied toward a Business Select or Anytime fare will be refunded as reusable travel funds.

<sup>2</sup>Same-day change/Same-day standby: For same-day changes, a confirmed seat, if there's an open seat on a different flight on the same day as your original and it's between the same cities, you can book a seat on the new flight free of airline charges. If there isn't an open seat, ask a Southwest Gate Agent to add to the same-day standby list. If there are any government taxes and fees associated with these itinerary changes, you will be required to pay those. Your original boarding position is not guaranteed.

<sup>3</sup>Fly By<sup>®</sup> priority lane: This priority lane gets you to the front of the ticket counter faster. A-List or A-List Preferred Members already enjoy the Fly By<sup>®</sup> priority ([where available](#)). Fly By<sup>®</sup> security lane: This priority lane gets you through the security line faster. A-List or A-List Preferred Members enjoy this benefit too.

March 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26 16 17 31 5
27 16 17 31 5	28 31 5	29 31 5	30 31 5	31 16 17 31 5		



## AGENDA

We can't wait to see you in person for CentralSquare ENGAGE 2022. Below is our main agenda, we also have a complete list of Education Sessions.

[View Education Sessions](#)

**SUNDAY, MARCH 27**

3:00- Early Registration





7:00p

## MONDAY, MARCH 28

7:15- Networking

8:15a Breakfast

8:30- Opening Session &  
9:45a CentralSquare  
Keynote

10:30- Education

11:30a Sessions ➔

11:30a- Lunch

12:30p

12:30- Education

1:30p Sessions ➔

1:45- Keynote Speaker –  
3:00p Shaquille O'Neal ➔

## TUESDAY, MARCH 29

8:00- Networking

8:45a Breakfast

Public Safety

General Session

9:00- Public Admin

10:00a Education  
Sessions ➔

10:30a- Education

12:45p Sessions ➔

12:45- Lunch

1:45p

2:00- Public

3:00p Administration

General Session



## EXHIBIT HALL OPEN

10:30a-4:30p

Sponsor Booths, Demo & Solutions

Theaters, Meet Customer Success,

Support, & Account Management

Team Members

3:30- Education

4:30p Sessions ➔

6:00- Evening Event

9:00p

## EXHIBIT HALL OPEN 10:30a-

4:30p

Sponsor Booths, Demo & Solutions

Theaters, Meet Customer Success,

Support, & Account Management

Team Members

## WEDNESDAY, MARCH

30

8:00- Networking

8:45a Breakfast

9:00- General Session

10:00a



12:45- Lunch

1:45p

2:00- Education

4:30p Sessions ➔

**EXHIBIT HALL OPEN 10:30a-**

**4:30p**

Demo & Solutions Theaters, Meet

Customer Success, Support, &

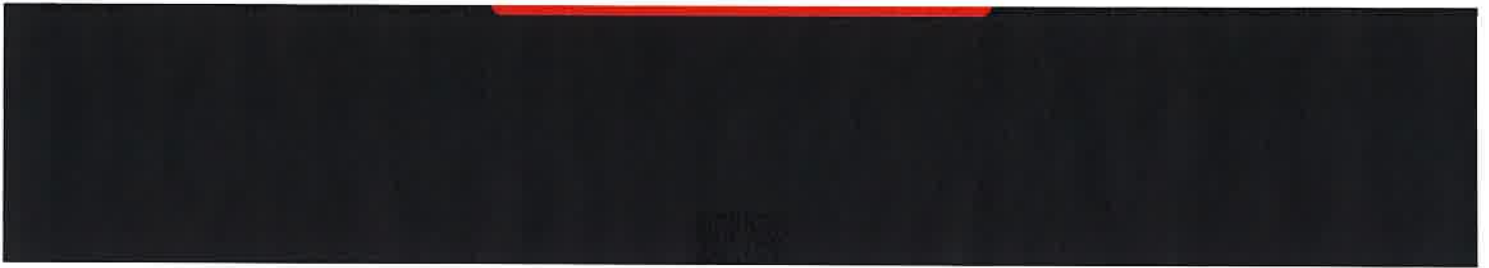
Account Management Team

Members



CentralSquare ENGAGE 2022 is your chance to reunite with your CentralSquare user community and gain actionable insights to help you build your roadmap for success. Connect, learn, and grow as we seek to build smarter and safer communities together.

**MARCH 27-30, 2022 •  
ORLANDO, FL • IN**





# CentralSquare ENGAGE 2022 Keynote Speaker: Shaquille O'Neal

Media Personality,  
Entrepreneur,  
Philanthropist, and  
Member NBA Hall of  
Fame

[Learn More](#)

## Pricing



### Advanced Rate

~~Register by January 31, 2022~~

*EXTENDED TO FEBRUARY 14, 2022*

FULL ACCESS	\$799
ONE-DAY ACCESS	\$399

### Regular Rate

*Register by March 18, 2022*

FULL ACCESS	\$999
ONE-DAY ACCESS	\$499

### Onsite Registration

FULL ACCESS	\$1,099
ONE-DAY ACCESS	\$599



Cancellations made in writing by August 7, 2020.  
Cancellations after that will not be refunded and, if  
unpaid, will be billed.

Need to justify your trip?

Download a justification letter here.

[Download Now](#)

# Venue

CentralSquare ENGAGE 2022 will be hosted at  
**Gaylord Palms Resort & Convention Center**  
6000 West Osceola Parkway  
Kissimmee, FL 34746





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# Hotel

CentralSquare has a room block for the event.  
Please see additional details below.

**Gaylord Palms Resort & Convention Center**  
6000 West Osceola Parkway  
Kissimmee, FL 34746

Room Rate: **\$239** single/double\* occupancy and  
resort fee \$30\* nightly

\*Plus tax, currently 14.5% (subject to change)

Reservation Cut-off Date: **Thursday, March 3,  
2022**

Self-parking is discounted to \$15 per car per  
night.



RESORT FEE INCLUDES.

- Complimentary scheduled shuttle to Disney parks and Disney Springs
- Resort-wide internet access (includes sleeping rooms up to six devices, public areas and the convention center)
- Two bottles of water replenished daily in your room
- Free local and domestic long-distance phone calls
- 24-hour access to the Relache Fitness Center
- \$10 credit towards dry cleaning services
- One bucket of range balls at the nearby Celebration Golf Club

Reservation cut-off date: Thursday, March 3,  
2022

Group rate may not be available after that date.

Book online here:

<https://book.passkey.com/go/CentralSquare2022>



Reservations must be held with a deposit of one night's room and tax at the time of booking. Deposits are refundable for cancellations 3 days (72 hours) or more prior to arrival date.

Check-in time: 4:00 PM / Check-out time: 11:00 AM



## Transportation

### **To/from Gaylord Palms Resort & Convention Center:**

The Orlando International Airport is located approximately 20 miles from Gaylord Palms. Gaylord Palms does not offer airport shuttle service. One of the below transportation options is suggested.

#### ***Taxi Cab Service***

Taxi cabs are available in the center of the Arrivals Level (level 2) for both Terminal A and B.



are regulated by the City of Orlando's Vehicle-for-Hire ordinance which requires fares to be determined by a taximeter. Therefore, metered rate may vary. Estimated fares for one way are \$45-\$75.

### ***Rideshare***

Approved rideshare services (or ride-hailing or ride-booking service companies) meet customers on the ends of the arrivals curb (level 2). Prices may vary depending on the company, demand, and time of day. Rideshare options:

- Uber
- Lyft
- Wingz

### ***Shuttle Service***

Reserve in advance here:

<https://reserve.mearstransportation.com/#/>



Gaylord Palms offers shuttle service to/from the Disney parks and Disney Springs. This service is not offered to Universal Studios. Guests may reserve shuttle seats through the hotel concierge.

[Book Online Now](#)

## Contact Us

NAME\*

E-MAIL\*



SEND